



ORISSA STATE CIVIL SUPPLIES CORPORATION LTD.
C/2, NAYAPALLI, BHUBANESWAR-12

FAX No. - 0674 - 2395291
Tel. No. - 0674 - 2391953

No: -
PP(OC) 27/2010

11608

Date:- 17.7.10.

SHORT TENDER CALL NOTICE

Sealed Tenders are invited from the experienced manufacturer / supplier of brass metals for supply of Brass Seal with Logo of Orissa State Civil Supplies Corporation Ltd.. The seal should be round shape with 1.5 cm to 2.0 cm diameter with a serial number. The handle should be having a ring hole. Details of the terms and condition of the tender with tender form can be obtained from Office of undersigned on payment of Rs.50/- (Rupees Fifty) only either in shape of Cash or Bank Draft drawn in favour of FA & CAO, OSCSC Ltd. Details of Terms and condition of Tender and Tender form can be seen and down loaded on OSCSC website: www.oscsc.in. In case the form is downloaded from website the tenderer shall have to deposit the cost of Tender paper i.e. Rs.50/- (Rupees Fifty) only in shape of Bank Draft drawn in favour of FA & CAO, OSCSC Ltd., Bhubaneswar alongwith the Tender paper. The sealed Tender should accompany EMD of Rs.5000/- (Rupees Five thousand) only in shape of a Bank draft drawn in favour of FA & CAO, OSCSC Ltd. payable at Bhubaneswar. The price quoted should be inclusive of all taxes. The sealed tender shall be submitted at the following address by Post / Courier service only on or before dt. **28.07.2010** by **3.00 P.M.**, with superscription on the sealed cover "Tender for supply of Brass Seal". Sealed tender shall not be submitted by person. The tender will be opened on the same day at 4.00 P.M in the Office chamber of FA & CAO in presence of the Tenderers. Tender received beyond the scheduled date and time will be summarily rejected. Corporation reserves the right either to cancel / reject any / all tenders without assigning any reasons thereof.

Managing Director

Memo No- 11609 Date- 17.7.10.

Copy to the Administrative Officer, OSCSC Ltd. with soft copy of the Tender notice for information, with a request to publish the Tender call notice in two leading Oriya dailies in all editions and also for publication in the Head Office Notice Board.

Managing Director

Memo No- 11610 Date- 17.7.10.

Copy to all District Managers, OSCSC Ltd. for information with a request to display the Tender call notice in their Notice Board for information of general public.

Managing Director

Memo No- 11611 Date- 17.7.10.

Copy to Asst. Director (Q.C), F.S. & C.W. Department for information and necessary action.

Managing Director

**ORISSA STATE CIVIL SUPPLIES CORPORATION LTD.
C/2, NAYAPALLI, BHUBANESWAR-12**

Terms and condition of Tender for supply of brass seal.

1. The tender shall be submitted in a sealed cover superscribed with "**Tender for Supply of Brass Seal**" by Post/Courier Service on or before dt.28.07.2010 by 3.00 P.M.
2. Tender shall be opened in presence of Tender Committee on scheduled date and time.
3. The size of the brass seal shall be round in shape with 1.5cm to 2.0cm diameter with a Serial Number at the bottom extended portion of the circle. The handle should be having a ring hole. The specification of the size of the seal is as follows:-



4. The rate quoted shall be inclusive of all taxes with delivery at Corporate Head Office.
5. The seal should be made of brass metal.
6. Accepting lower rate will not be a matter of right which should be subject to negotiation by the Tender committee.
7. Xerox copy of Sales-tax registration certificate and Sales-tax clearance certificate shall be attached to the tender paper.
8. Xerox copy of the Income-tax clearance certificate shall be attached to the tender paper.
9. EMD of Rs.5,000/- (Rupees Five thousand) only in shape of Bank draft of any Nationalised Bank drawn in favour of FA & CAO, OSCSC Ltd. payable at Bhubaneswar shall be submitted alongwith the tender paper.
10. Successful Tenderer shall execute one agreement in non-judicial stamp paper with the Authorised Officer of the Corporation for due performance of the contract.
11. In case of failure to supply the material by the successful Tenderer as per order within the stipulated time period, EMD of Rs.5,000/- shall be forfeited.

12. If the successful Tenderer supply the brass seal without confirming the specification, either in size or made of any other metal other than brass, the same shall not be accepted and the EMD shall be forfeited.
13. EMD deposit shall be non-interest bearing deposit.
14. For any dispute arising out of terms and conditions of the tender shall be binding the decision of the Managing Director.
15. EMD will be returned to the successful tenderer after supply of brass seal as per specification and order.
16. Jurisdiction of the Court - In the event of any dispute, covering or arising out of the contract/agreement, the jurisdiction of the court shall be at Bhubaneswar, Orissa.
17. All amounts due to Corporation under this contract if not paid in time will be recoverable under Orissa Public Demand Recovery Act, 1962 (Orissa Act-1 of 1963) or through Civil Court and shall bear interest at the rate of 12% per annum from the date when such payment falls due upto the date of final recovery.

**ORISSA STATE CIVIL SUPPLIES CORPORATION LTD.
BHUBANESWAR**

PART – A
TENDER FORM

FORM NO. _____

DATE _____

1	Name and address of the Tenderer (Postal Address)	
2	Whether the Tenderer is a Sole Proprietor / Partnership / Company	
3	Telephone No./Mobile No. of the Tenderer	
4	Details of EMD	Bank Draft No. _____
		Date _____
		Amount _____
		Name of Bank _____
5	Details of the cost of Tender form	Bank Draft No. Date
		Money Receipt No. Date
		Amount – Rs.

Signature of Tenderer

Name _____

Date _____

PART-B

From,

..... (Tenderer Name)
..... (Detailed Address)
.....
.....

To

The Managing Director,
OSCSC Ltd., Bhubaneswar.

Sir,

I/We after going through the Tender floated by OSCSC Ltd., Bhubaneswar for supply of Brass seal, have purchased a Tender paper on pre-deposit of prescribed fees with Corporation Office.

I/We have downloaded the Tender paper from the website of Corporation and deposited the cost of Tender paper vide Bank Draft No. Date..... I / We have gone through all the details of the terms & conditions of Tender and agree to abide by the same.

2. I/We hereby quote Rs. _____
(In words Rupees _____) per piece of brass seal inclusive of all taxes and statutory dues.

Yours faithfully,

Signature of Tenderer