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ORISSA STATE CIVIL SUPPLIES CORPORATION LTD.
C/2, NAYAPALLI, BHUBANESWAR-12

Letter No / Mark (PP) 50/10 20768 dated- 21.12.10.

FAX No-0674-2395291
Tel No.0674-2391953

From
Suresh Kumar Vashishth, IAS
Managing Director,

To
All CSO-cum-District Managers,
OSCSC.Ltd.,

Sub:- Procurement of paddy through WSHG & Panipachayat –KMS-2010-11.

**Ref:- Government Memo No-18414 dt.16.10.2010- Food and Procurement Policy-
KMS-2010-11.**

Letter No-16721 dt.20.10.2010- Operational Guidelines-KMS-2010-11.

Sir,

Inviting a reference to the subject cited above, I am to say that it has been laid down in the Policy and Operational Guidelines that procurement can be made through WSHG & Panipanchayat.

2. The said provision is meant to cater the need of small and marginal farmers to dispose of their surplus produce at their village or nearby village.
3. WSHG & Panipanchayat have been allowed to purchase paddy up to 15 Qtl. in cash from a farmer during the entire KMS and payment will be made to WSHGs by the Corporation in shape of cheque and for quantity of purchased of paddy more than 15 Qtl. from a farmer, Account payee cheque will be issued in the name of the farmer indicating his/her account number by the WSHG/PPs or by the Corporation.
4. During preparatory review meeting held at three Revenue Divisions, it has been impressed upon to make payment on Account payee cheques on purchase of paddy through WSHG / Panipanchayat as far as practicable instead of making cash payment in order to maintain transparency and recording of payment on a particular Accounts.
5. Registers and documents prescribed for use at paddy purchase centres (PPC), shall be provided to WSHG & Panipanchayat for maintenance of similar records for future reference and record.

6. Payment by WSHG / Panipanchayat in shape of Account payee cheques shall have to be maintained in the purchase registers as maintained at PPC / PACS centres.
7. In case of cash payment, they have to mention "**Cash Payment**" instead of mentioning of the Account No. & Cheque No.
8. Like purchase at PPC / PACS, purchase details of WSHG / Panipanchayat shall be entered in the website on weekly basis, preferably on Monday, at the district office. WSHG & Panipanchayat have to submit the Purchase Register at district office for computerization.
9. All the WSHG / Panipanchayat participating under paddy procurement shall be imparted with basic training as to quality norm, MSP, maintenance of records, mode of payment & computerization of purchase data.

These instructions may be followed meticulously.

Yours faithfully,

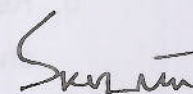


Managing Director

Memo No- 20769 Date- 21.12.10.

Copy to:-

1. All Collectors for information and necessary action.
2. The Commissioner-cum-Secretary to Government, FS & CW Department, Bhubaneswar for kind information.
3. The Director, Social Welfare, W & C.D Department for information and necessary action.
4. Sri S.K.Bhol, Technical Director, National Informatics Centre, Bhubaneswar for information with a request to modify the software accordingly.
4. All Officers of Corporation Head Office for information.
5. The Officer on Special Duty (OSD), OSCSC.Ltd. to hoist the letter in the Corporation website.
6. The Guard file for future reference.



Managing Director